## MEMORIAL UNIVERSITY OF NEWFOUNDLAND

Academic Council of the School of Graduate Studies Minutes, WebEx Meeting of January 18, 2021

PRESENT: A. Surprenant (Chair), A. Warren, A. Kim, D. Farquharson, D.

Moralejo, F. Khan, M. Burchell, M. McKibbon, V. Campbell, V. Kavanagh, A. Lang, M. Cheema, D. Howse, E. Haven, J. Shea, E Pittman, C. Bottaro, A. Variyath, H. Liu, T. Norvell, K. Bulmer, S.

Ganz

APOLOGIES: R. Joy, A. Dorward, G. Galway

## 1. MINUTES

It was moved by D. Farquharson, and seconded by E. Haven, that the minutes of the meeting held November 16, 2020 be approved as circulated. The motion

**CARRIED** 

- 2. BUSINESS ARISING
- 3. CORRESPONDENCE

# 4. DEAN'S REPORT/REPORT OF SENATE

- a. All items from Academic Council meetings for December 2020 and January 2021 will be considered at the Senate Executive meeting to be held January 28<sup>th</sup>.
- b. Dr. Surprenant has indicated to The Provost that she wishes to be reviewed as Dean of Graduate Studies for a second term.
- In March 2020, SGS Academic Council waived General Regulation 4.13 c. Termination of a Graduate Program in its entirety in response to the covid-19 pandemic. On September 25, 2020 (via email), Academic Council recommended softening the language for 4.13© so that SGS would seek consultation with the unit before automatic termination due to a grade of C or below. It was recommended at that time to reinstate all parts of that regulation with the exception of 4.13.(c). In Fall 2020, graduate officers were consulted about General Regulation 4.13.(c). In Fall 2020 graduate officers were consulted about 4.13.(c) where many indicated that terminating a program for one failed course was harsh and flexibility was sought for students in difficulty circumstances. It was noted that the existing regulation on evaluation (4.7.2) state that provided an academic unit makes a recommendation to do so, a graduate student who fails a course can repeat or take a substitute course and continue in the program. As such, a recommendation will be put forward to reinstate 4.13.(c).

### 5. REPORT OF THE GRADUATE STUDENTS' UNION

- a. The GSU Winterfest is ongoing, along with some workshops being held. The GSU is receiving good responses from the students.
- b. The GSU General Election is in March 2021, and we have started working for that. The election will be held on-line.
- c. The GSU is working on the GSU Graduate Students Awards, and an advertisement has already been sent out..
- d. The General Manager contract for the GSU was renewed. One of the major job responsibilities of the General Manager is to handle Bitters. Due to the Bitters being closed, the hours have been reduced to 25 (per week).

## 6. a) Academic Council Executive

## i. Education 6810

The Faculty of Education is requesting approval of proposed new course ED 6810 – Assessment and Evaluation in Student Services, and calendar revisions to section 13.9 of the University Calendar.

It was moved by E. Pittman, and seconded by D. Howse, that the proposed new course and calendar entry be approved. The motion

Carried

## Calendar Entry:

http://www.mun.ca/regoff/calendar/sectionNo=GRAD-4799

### 13.9 Courses

Course descriptions for graduate course in Education are available at www.mun.ca/educ/grad/fee\_deadline.php.

A selection of the following graduate courses shall be offered to meet the requirements of candidates, as far as the resources of the Faculty allow.

- 6100 Research Designs and Methods in Education
- 6105 Social and Cultural Difference and Education
- 6106 Popular Culture and Literacy Education
- 6107 Arts Education: Creativity in the Classroom
- 6108 Literacy and Language Education: Sociocultural Perspectives
- 6192 Project in Reading Development and Instruction (6 credit hours)
- 6193 Project in Educational Technology (6 credit hours)
- 6202 Social Context of Educational Leadership
- 6203 Leadership: Theory and Practice
- 6204 Educational Administration: Theory and Practice

- 6205 Educational Policy: Theory and Practice
- 6290 Research and Development Seminar in Educational Leadership Studies
- 6291 Internship in Educational Leadership Studies (6 credit hours)
- 6292 Project in Educational Leadership Studies (6 credit hours)
- 6293 Paper Folio in Educational Leadership Studies (6 credit hours)
- 6300 Teaching and Learning
- 6321 Supervisory Processes in Education
- 6330 Educational Finance
- 6335 Legal Foundations of Educational Administration
- 6390 Research and Development Seminar in Curriculum, Teaching and Learning Studies
- 6391 Internship in Curriculum, Teaching and Learning Studies (6 credit hours)
- 6392 Project in Curriculum, Teaching and Learning Studies (6 credit hours)
- 6393 Paper Folio in Curriculum, Teaching and Learning Studies (6 credit hours)
- 6394 Biographical Explorations of Teaching and Learning
- 6410 Seminar on Philosophical Issues in Educational Policy and Leadership
- 6420 Ethical Issues and Perspectives in Educational Practice and Policy
- 6425 Comparative Perspectives in Public Education, Reform, and Leadership
- 6426 Computer Applications in Educational Administration
- 6427 School Community Partnerships
- 6440 Family-School Relations: Leadership and Policy Implications
- 6461 Graduate Research Writing
- 6462 Cultural Landscapes, Knowledge and Pedagogy
- 6463 Relationships First: Rethinking Educational Engagement (credit may be obtained for only one of 6463 or 6936)
- 6465 School Violence: Leadership and Policy Implications
- 6466 Qualitative Research Methods
- 6467 Quantitative Research Methods
- 6468 Critical Approaches to Educational Research
- 6469 Theoretical and Methodological Foundations of Action Research
- 6470 Word and Sentence Level Reading Development and Instruction
- 6471 Text-level Reading Development and Instruction
- 6472 Issues and Interventions in Reading Development and Instruction for Diverse Learners
- 6473 Praxis for Reading Teachers
- 6502 Contexts of Music Education
- 6503 Teaching Music from the Podium
- 6504 Musicianship, Pedagogy, and Learning
- 6590 Research and Development Seminar in Educational Technology
- 6600 Learning and Motivation
- 6602 Curriculum Studies
- 6603 Place, Ecology and Education
- 6610 Research on Computers in the Curriculum
- 6615 Educational Software Prototyping and Evaluation

- 6620 Issues and Trends in Educational Technology
- 6630 Critical Issues in Mathematics Education
- 6632 Current Research in Teaching and Learning of Elementary School Mathematics (prerequisite: 6630)
- 6634 Teaching and Learning to Solve Mathematics Problems (prerequisite: 6630)
- 6635 Teaching and Learning Geometry
- 6636 Teaching and Learning the Concept of Number and Operations
- 6639 Technology and the Teaching and Learning of Mathematics (prerequisite: 6630)
- 6641 Writing in the Primary, Elementary and Secondary Schools
- 6642 Developmental Reading (K-8)
- 6643 Contemporary Issues in Intermediate and Secondary English
- 6644 Drama in Education
- 6645 Literature for Children and Adolescents
- 6646 Literature in the Secondary School
- 6647 Diagnosis and Remediation of Reading and Writing Difficulties
- 6649 Exploring Multiple Literacies
- 6653 Contemporary Issues in Science Education I
- 6655 The Nature of Science and Science Education
- 6658 Teaching and Learning Scientific Concepts, Laws, and Theories
- 6660 Information Technology
- 6661 Applications of Media in Education
- 6662 Research Seminar in Teacher-Librarianship
- 6663 The Organization of Learning Resources
- 6664 Seminar in School Improvement
- 6668 Current Issues in Second Language Education
- 6669 Graduate Seminar in Second Language Teaching and Learning
- 6670 Teaching and Learning Social Studies
- 6671 Research in Social Studies Education
- 6672 Issues and Trends in Social Studies
- 6673 Second Language Teaching, Learning and Curriculum (credit may be obtained for only one of Education 6673, the former 6665 or 6667)

### ii. Education – Calendar Revision

The Faculty of Education is requesting approval of revisions to section 13.8.3.2 of the University Calendar which includes ED 6203 as a core course, and removes it from the closed elective listing.

It was moved by E. Pittman, and seconded by D. Howse, that the proposed revisions be approved. The motion

**CARRIED** 

Calendar Entry:

# 13.8.3.2 Program Requirements

- all students in the Master of Education Program (Educational Leadership Studies) program must complete
  - 6100 Research Designs and Methods in Education
  - 6204 Educational Administration: Theory and Practice
  - 6205 Educational Policy: Theory and Practice
  - 6203 Leadership: Theory and Practice
  - and one of the following:
  - 3 6 credit hours (thesis route) within closed electives as listed in 5. below or
  - 2. <u>6</u> 9 credit hours (internship, paper folio, project, comprehensive course route) within closed electives as listed in Closed electives below
- 2. students on the thesis route must complete at least one of the research courses listed below (6100 is prerequisite)
  - 6466 Qualitative Research Methods
  - 6467 Quantitative Research Methods
  - 6468 Critical Approaches to Educational Research
  - 6469 Theoretical and Methodological Foundations of Action Research
- students on the comprehensive-course route must complete 6290 Research and Development Seminar in Educational Leadership Studies. Normally students would be permitted to register for this course only after all other course requirements have been met, or during the student's last semester of studies.
- 4. to meet total credit hour requirements students may choose electives from any university graduate offering provided that those chosen are appropriate to the student's program:
  - students on the thesis route must complete a total of at least 18 credit hours
  - students on the internship, paper folio, or project route must complete a total of at least 24 credit hours and the appropriate course option including 6291 Internship in Educational Leadership Studies (6 credit hours), 6292 Project in Educational Leadership Studies (6 credit hours), or 6293 Paper Folio in Educational Leadership Studies (6 credit hours)
  - students on the comprehensive-course route must complete a total of at least 30 credit hours
- 5. Closed electives are those listed below:
  - 6202 Social Context of Educational Leadership
  - 6203 Leadership: Theory and Practice
  - 6321 Supervisory Processes in Education
  - 6330 Educational Finance
  - 6335 Legal Foundations of Educational Administration
  - 6410 Seminar on Philosophical Issues in Educational Policy and Leadership
  - 6420 Ethical Issues and Perspectives in Educational Practice and Policy
  - 6425 Comparative Perspectives in Public Education, Reform, and Leadership
  - 6426 Computer Applications in Educational Administration
  - 6427 School Community Partnerships
  - 6440 Family-School Relations: Leadership and Policy Implications
  - 6465 School Violence: Leadership and Policy Implications
  - 6664 Seminar in School Improvement

 6710 Issues in Development and Implementation of Special Education Policy and Practices

Courses must be appropriate to the program and chosen in consultation with the advisor.

# iii. Sociology – 6130 Title Change

The Department of Sociology is requesting approval of a title change for SOCI 6130 from 'Social Stratification' to 'Social Inequality', and calendar revisions to section 9.21.2 of the University Calendar. The title change better reflects the content of the course, and allows for a broader discussion around forms of inequality.

It was moved by E. Pittman, and seconded by V. Campbell, that the proposed revision be approved. The motion

**CARRIED** 

### Calendar Revision:

## **9.21.2 Courses**

A selection of the following graduate courses will be offered to meet the requirements of students, as far as the resources of the Department will allow.

- 6040 Advanced Quantitative Methods
- 6041 Advanced Qualitative Methods
- 6042-49 Special Topics in Advanced Sociology
- 6090-94 Special Area in Sociology
- 6120 Social Organization
- 6130 Social Stratification Inequality-
- 6140 The Community
- 6150 Social Theory
- 6160 Theory Construction and Explanation in Sociology
- 6240 Sociology in Medicine
- 6280 Social and Economic Development
- 6300 Maritime Sociology
- 6310 Political Sociology
- 6320 Gender and Society
- 6330 Science and Technology
- 6340 Comparative North Atlantic Societies
- 6350 Environmental Sociology
- 6360 Sociology of Work
- 6370 Feminist Theory and Methods
- 6380 Women, Nature, Science and Technology
- 6390 Sociology of Culture
- 6610 Socialization
- 6620 Current Topics in Social Behaviour
- 6880 Sociology Graduate Seminar

6900 Master's Research Paper (6 credit hours)

# iv. School of Graduate Studies General Regulation 4.1.5

The School of Graduate Studies is requesting approval of the insertion of new item 10, to General Regulation 4.1.5, governing 'English Proficiency Requirements' which adds the Memorial University Test of English Language (MUNTEL) as an option for students to demonstrate their proficiency in the English language.

It was moved by E. Pittman, and seconded by J. Shea, that the proposed revision be approved. The motion

### Discussion:

It was noted that the Senate Committee on Undergraduate Studies (SCUGS) already received Senate approval to add MUNTEL to their section of the undergraduate calendar. Students can still opt to do other tests but ESL is moving forward with trying to improve on some of the tests that are available for student and making is available on-line.

For units who may require a slightly higher score, the ESL can be contacted for its equivalent.

On the call for question, the motion

**CARRIED** 

Calendar Entry:

# 4.1.5 English Proficiency Requirements

Since English is the primary language of instruction at this University, all applicants seeking admission to the School of Graduate Studies must possess an adequate knowledge of written and spoken English as a prerequisite to admission. Regardless of country of origin or of citizenship status, applicants will be required to demonstrate proficiency in the English language. This demonstration may take one of the following forms:

- 1. Successful completion of the equivalent of three years of full-time instruction in an English language secondary institution as recognized by Memorial University of Newfoundland including successful completion of at least two courses in English at the Grade XII (or equivalent) level. Please note that these courses must be other than English as a Second Language (E.S.L.) courses.
- 2. Successful completion of a baccalaureate degree from a recognized University where English is the language of instruction and from which transfer of credit may be allowed by Memorial University of Newfoundland.

- 3. Successful completion of a post-graduate degree program at a recognized University where English is the language of instruction and from which transfer of credit may be allowed by Memorial University of Newfoundland.
- 4. Submission of official results of the Test of English as a Foreign Language (TOEFL) with a paper-based score of 550 (or higher)/computer-based score of 213 (or higher) or Internet-based with a score of 80 (or higher) and the Test of Written English (TWE) with a score of 4 (or higher).
- 5. Submission of the official results of the Michigan Test of English Proficiency with a score of 85% (or higher).
- 6. Submission of the official results of the English Language Testing Service (ELTS) Test with an average band score of 6.5 or higher.
- 7. Submission of official results of the Canadian Academic English Language (CAEL) Assessment with a minimum score of between 50 and 60 in each of four bands, with at least 2 band scores of 60.
- 8. Submission of official results of the Canadian Test of English for Scholars and Trainees (CanTEST) with a Band Level 4.5 in the listening comprehension and reading comprehension sub-tests and a score of 4 in writing.
- 9. Submission of official results of the Pearson Test of English Academic (PTE Academic) with minimum scores of 58 in each of reading, writing, listening, and speaking.
- 10. Submission of official results of the Memorial University Test of English Language (MUNTEL) with minimum scores of 60 in reading and listening, writing, and speaking.
- 11. Only in exceptional circumstances and only upon the recommendation of the Department/Faculty/School concerned, will the Dean consider applicants who do not meet one of the requirements listed in 1.-9. above.

# v. Mathematics and Statistics – New Program

The Department of Mathematics and Statistics is approval in principle of the proposed new Master of Data Science (MDSC) program, to permit an external review by SGS.

It was moved by E. Pittman, and seconded by V. Campbell, that the proposed new program be approved in principle to permit an external review.

### Discussion:

The ACE members did have comments/questions regarding this new program and they will be forwarded to the proponents for response, such as numbers in one table do not match up with the comments for that specific table; is the market analysis sufficient; it is unclear how they are relying on existing resources when the proposal lists new courses and teaching term positions along with additional teaching tasks.

It was noted that student are required to do there on-line courses for the purpose of background of the student (math, engineering, computer etc.), and they are required to pay the admission fee so they can start working on the on-line courses – they cannot fail these there on-line courses. It was further noted that the proposal references teaching term positions along with additional teaching tasks, and this is to be able to release existing Senior faculty to teach in this program. The referenced appointment above will do first year courses. For the extra teaching, there are two elements (student/suitable course) and that is why the budget had extra teaching indicated.

The special fees are collected over two payments, which is considered standard practice, and it was noted that any new program with special fees is vetted through a Special Fees Committee. This Committee is also hoping to standardize the special fees side of new programs.

Echo Pittman, Secretary

On the call for question, the motion

Aimée Surprenant, Chair

**CARRIED** 

8.	NOTICE OF MOTION
9.	ADJOURNMENT
	The meeting adjourned at 4:32 p.m.